

Yearly Status Report - 2018-2019

Part A			
Data of the Institution			
1. Name of the Institution	GOVT. DEGREE COLLEGE KOKERNAG		
Name of the head of the Institution	Prof. Mohmad Maqbool Rather		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	01932-244167		
Mobile no.	9419045907		
Registered Email	gdckokernag@gmail.com		
Alternate Email	SHOWKAT.BOTANY@GMAIL.COM		
Address	GDC KOKERNAG		
City/Town	ANANTNAG		
State/UT	Jammu And Kashmir		
Pincode	192202		
2. Institutional Status			

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. SHOWKAT HUSSAIN GANIE
Phone no/Alternate Phone no.	01932244167
Mobile no.	7051213117
Registered Email	SHOWKAT.BOTANY@GMAIL.COM
Alternate Email	wanijavidmajeed@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=66
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	http://gdckokernag.edu.in/Main/ViewPage .aspx?Page=66

5. Accrediation Details

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
2	В	2.01	2019	13-Jul-2019	14-Jul-2024

6. Date of Establishment of IQAC 04-Mar-2018

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by IQAC Date & Duration Number of participants/ beneficiaries			
To Organize National conference	17-Aug-2018 07	200	
To establish EDUSAT	15-Jun-2018	13	

	06	
Establishment of Herbal	10-Mar-2018	17
Garden	06	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GDC KOKERNAG	Revenue	State	2019 365	214.82
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View Link</u>
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<u>View Uploaded File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Establishment of Herbal Garden and Campus beautification 2. Establishment of women Grievance Redressal Cell 3. Installation of LPG plant for chemistry laboratory 4. Establishment of EDUSAT/Smart Classroom 5. Organising of National Level Conference

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

Preparation of Academic Calender	Followed Successfully		
Establishment of Herbal Garden	Successfully Established		
Establishment of women Grievance Redressal Cell	Successfully Established		
Installation of LPG plant for chemistry laboratory	Successfully Installed		
Establishment of EDUSAT/Smart Classroom	Successfully Established		
Organizing of National Level Conference	Successfully Organized		
Establishment of separate reading room in the Library	Successfully Established		
Deputation of few faculty members for General Orientation Course	Faculty members successfully completed orientation course.,		
Campus beautification	water fountain installed in the main lawn.		
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	24-Jun-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	11-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

GDC Kokernag is a Government run Degree College affiliated with the University of Kashmir since its establishment in 2008 and runs Bachelor's Degree programs in Arts and Science. Across all programmes the institution has 2 programmes, 18 subjects with 87 streams. From 2016 onwards the College has introduced Choice Based Credit System (CBCS) in accordance with the notification of the University which consists of Core, Ability Enhancement, Discipline Specific, Generic Elective and Skill Enhancement Courses. The Institution ensures the

efficient and effective delivery of curriculum within the framework provided in order to accomplish its mission. Moreover, the institution adheres to an active and well planned curriculum prepared by the university along with the institutional as well as departmental academic calendars at the commencement of every academic year. These calendars include class tests, internal tests, seminars, and various institutional activities. In order to make academics dynamic and valuable, regular class tests are conducted and guidance and counselling is provided round the academic year. Apart from the traditional class work, field surveys and student seminars are conducted every year for the benefit of the students. Moreover, teaching staff is regularly encouraged to attend workshops, refresher courses, seminars and conferences within and outside the state. Debates and Seminars Committee of the institution helps students by conducting guest lectures on different vocational themes. Above all, regular feedback is taken from both teachers and students for improving teaching learning process.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certif	cate Diploma	Courses Dates of Introduction	Duration	Focus on emp ability/entrepr urship	•
(00	00 Nil	00	00	00

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction		
Nill Nil		Nill		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bachelor of Arts	01/04/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled			
NIL	01/04/2018	0			
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
BSc	Bachelor of Science	129		
BA	Bachelor of Arts	50		
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1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution received feedback from students and teachers for overall development of the institution. In this connection the college set the questioner wherein different parameters for holistic development of the institution and circulated to the students and teachers. the responses were collecting from the stakeholders and analyzed the same and action taken report has been prepared. The Feedback Report/ Action taken Report are put into college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled	
ВА	Bachelor of Arts	0	910	910	
BSc	Bachelor Of Science	0	198	198	
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2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Yea	ar		Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
		in the institution (UG)	in the institution (PG)	available in the institution teaching only UG	institution	teaching both UG and PG courses
				courses	courses	
20	18	1108	0	27	27	27

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used	
27	27	4	8	1	4	
View File of ICT Tools and resources						

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system available in the institution: During the academic session 2018-19,the total number of mentors available in the GDC Kokernag were 27 as against the 1517 mentees and the mentor: mentee ratio was approximately 56:1. The institution has a good mentoring system for teaching/ guidance/ career/ discipline/ counselling of students despite the less number of permanent mentors who mainly do the job. All the mentors quide and counsel their students in their respective classrooms, for instance Students are taught about morality, discipline, career, competitive exams in addition to normal teaching/ Learning process. They are made aware about the importance of reading newspapers and spending time in College library to enrich their knowledge. Debates and discussions are regularly held regarding day to day issues and active student participation is highly encouraged. Students are trained to speak before audience. They are psychologically motivated and their morale is boosted. The institution has a well established career counseling cell which leaves no stone unturned to counsel students for future programmes or career options. Also ,There is a discipline committee in the College which works with full fervor to inculcate good virtues in the mentees and to deal with Ragging issues in the College. Due to untiring efforts of Discipline Committee, no case of ragging was reported during the academic session 2018-19. De-drug addiction campaigns were conducted in order to highlight the dangers associated with drug addiction. Further we have NSS unit in the College which trains students consistently for various programmes and seeks their active participation.

Number of students enrolled institution	in the Number of fu	ılltime teachers	Mentor : Mentee Ratio
1108		27	1:41

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	27	0	14	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies		
2018	Nill	Nill	NA		
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination	
ВА	BA	1st /2nd/3rd/ 5th,6th	01/09/2018	01/04/2019	
BSc	Bsc	1st /2nd/3rd/ 5th,6th	01/09/2018	01/04/2019	
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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Govt. Degree College Kokernag is slow as the Institution isn't autonomous in carrying out internal evaluation on its own and carries out the reforms as per the directions received from Controller Examinations, University of Kashmir. Despite the control exercised by Kashmir university in the Internal evaluation process and slow pace of reforms initiated at university level, Government Degree College Kokernag in order to improve the performance of students, evaluates them internally through various methods .Since the academic session 2018-19, students have been asked to work on specific topics and prepare assignments. Unit tests are being conducted and performance of students is evaluated. Remedial classes are conducted for weak students to improve their performance while as brilliant students are highly encouraged for their better performance. Debates and discussions are conducted in classrooms and students are actively involved. After the completion of academic syllabus prescribed by University of Kashmir, Students are asked to deliver presentations on various topics. Through all these methods, Government Degree College Kokernag internally evaluates the students, identifies the weak students and thereby helps to improve their performance. Further, We carry out viva-voce of students and also provide them questionnaires regarding various issues . Feedback forms are also provided to students to evaluate the performance and deliverance of teachers as well. Principal of our college interacts with the students on continuous basis and gets their feedback regarding institutional methods. Moreover , Government Degree College Kokernag follows directions of Higher Education Department, Civil Secretariat Jammu and Kashmir regarding the new methods and devices to be employed for Internal student evaluation .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares Academic Calendar in the beginning of Academic session. As our institute is affiliated with University of Kashmir, therefore, we strictly follow academic Calendar of University for examination and the admission related matters. However, the institute prepares its own Academic calendar that mentions the dates of practical examinations, unit tests, brain storming/ quiz sessions and submission of assignments etc. The academic calendar also includes tentative dates of commencement of class work after the completion of semester examinations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=66

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage				
BA	BA	General	152	93	61.18				
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2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year					
International Projects	0	Nil	0	0					
Major Projects	0	Nil	0	0					
Minor Projects	0	Nil	0	0					
Interdiscipli nary Projects	0	Nil	0	0					
Industry sponsored Projects	0	Nil	0	0					
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0					
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date	
Nil	Nil	01/04/2018	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation			Date of award	Category		
Nil	Nil	Nil	01/04/2018	Nil		
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement		
Nil	Nil	Nil	Nil	Nil	01/04/2018		
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3.3 – Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International	
0	0	0	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded		
NA	0		

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)		
National	Botany	1	0.00		
International	Economics	1	0.00		
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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication			
Zoology	1			
Economics	1			
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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Diversity Assessment Among Alternaria solani Isolates Causing Early Blight of Tomato in India	Showkat Hussain Ganie	Proc. Natl. Acad. Sci., India, Sect. B Biol. Sci	2018	5	University of Delhi	0
Does financial developmen t improve environmen tal quality in Turkey? An applicatio n of endogenous structural breaks based coin tegration approach	Javaid Ahmad Dar	Management of Environ mental Quality: An Interna tional Journal	2018	3	Govt. Degree College Kokernag	0

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
Does financial developmen t improve environmen tal quality in Turkey? An applicatio n of endogenous structural breaks based coin tegration approach	Javaid Ahmad Dar	Management of Environ mental Quality: An Interna tional Journal	2018	0	180	Govt. Degree College Kokernag
Diversity Assessment Among Alternaria solani Isolates Causing Early Blight of Tomato in India	Showkat Hussain Ganie	Proc. Natl. Acad. Sci., India, Sect. B Biol. Sci	2018	0	10	University of Delhi

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local	
Attended/Semi nars/Workshops	0	2	0	0	
Resource persons	0	1	0	0	
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
COVID-19 Pandemic and Volunteers of NSS	NSS Unit, GDC Kkoernag	2	100
Cleanliness cum Awareness Drive in Adigam Village (Kokerng)	NSS Unit, GDC Kkoernag	3	100

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited		
Nil	Nil	Nil	0		
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites	
SWEEP	GDC Kokernag	Maximization of Voters	2	100	
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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration	
Nil	Nil	Nil	0	
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/04/2018	31/03/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs		
Nil	01/04/2018	Nil	0		
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
37	37

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added		
Campus Area	Existing		
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added		
Seminar halls with ICT facilities	Existing		
Others	Existing		
Laboratories	Existing		
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4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2018

4.2.2 - Library Services

Library Service Type	Exis	ting	Newly	Added	To	tal
Text Books	5000	1700000	204	164000	5204	1864000
Library Automation	0	0	1000	373000	1000	373000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & Eamp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content		
NIL	NIL	NIL	01/12/2019		
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4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	35	1	5	1	0	1	0	20	0
Added	0	0	0	0	0	0	0	0	0
Total	35	1	5	1	0	1	0	20	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and
	recording facility

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5.32	5.28	1	0.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports infrastructure, computers, classrooms etc. The physical facilities including classrooms, laboratory, library etc are provided to the students enrolled in our institute. CLASSROOMS: The institute has eight lecture halls with measuring dimensions of 40×30 feet and seating capacity of more than 80 students. The classrooms of these lecture halls are being carried out on daily basis by two L.F.E (Sweepers). The lecture halls are renovated on timely basis. The classes are well ventilated with proper electricity supply with four fans installed per lecture hall. The classrooms have facilities of washrooms adjacent to them clearly demarcated for boys and girls. LIBRARY: The institute has well established library with a measuring dimension of 58×32 feet. The process of automation has been started and good number of books have been completed. The library besides maintaining a stock of good number of books has also a reading hall with a measuring dimension of 20×20 feet approximately and seating capacity of more than 50 students at a time. The library provides membership to all the enrolled students and faculty members. The cleanliness of the library is being carried out on daily basis by one local fund employee. The library has also one washroom and one storeroom. SPORTS FACILITIES: The College has adequate numbers of ground men (LFE) who maintain and carry out cleanliness of the campus. The college utilizes the services of physical training instructor who trains students in various sport disciplines. He also guides ground men in preparation of cricket field, volley ball/ basketball court etc. He also makes adequate arrangements for carrying out inter and intra college tournaments in various sport disciplines. LABORATORY: The college has 04 well equipped labs with the measuring dimension of 40×30 feet for carrying out science practicals in five subjects viz: Physics, Chemistry, Botany, Zoology and Fisheries. Each laboratory is well ventilated and fully equipped with modern instruments. These labs are updated regularly keeping in view the need which arises to carry out the practical work smoothly. The students regularly visit and perform practicals under the supervision of concerned faculty member. COMPUTER LAB: The institute has well established computer lab with a measuring dimension of 40×30 feet. There are more than 30 computer systems installed in the lab with internet connectivity to few coputers. The students visit the lab as per the scheduled time table. The students are being instructed and guided by one of the faculty members (instructor). In addition to this the college has one herbal garden which is being looked after and maintained by two LFE. The college regularly carries out plantation drive programmes under the supervision of worthy principal. The college has kept dustbins at required distance in order to ensure cleanliness of the campus.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees		
Financial Support from institution	Financial Aid	30	66500		
Financial Support from Other Sources					
a) National	NSP	300	1650000		
b)International	0	0	0		
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved		
Remedial coaching	12/06/2018	35	INSTITUTE ONLY		
Personal Counselling and Mentoring	14/05/2018	25	INSTITUTE ONLY		
CARRIER COUNSELLING	10/04/2018	35	INSTITUTE ONLY		
COMPETATIVE EXAMS	13/05/2018	30	INSTITUTE ONLY		
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed	
2018	COUNSELLING AND GUIDANCE FOR COMPETATIVE EXAMS	30	60	6	2	
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
130	111	5

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

	On campus		Off campus			
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed	
NIL	0	0	NIL	0	0	
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to	
2019	8	Bachelor of Arts	GDC Kokernag	KU	PG	
2018	12	Bachelor of Arts	GDC Kokernag	IGNOU	PG	
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying		
Any Other	2		
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants			
CULTURAL PROGRAMME DURING NAAC VISIT	INSTITUTE LEVEL	30			
CULTURAL ACTIVITY WEEK	INSTITUTE LEVEL	20			
SPORTS COMPETITION	INSTITUTE LEVEL	100			
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5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nill	Nill	Nill	NIL
2019	NIL	National	Nill	Nill	Nill	ni;l
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5.3.2 – Activity of Student Council & Expresentation of students on academic & Expresentative bodies/committees of the institution (maximum 500 words)

No such body as Student Council or any such body or committee has been constituted in the College due to political instability in the region which the College lies in. Although such bodies or committees are very much necessary for the overall development of the institution and the welfare of the students, but these bodies in the particular area tend to pursue political agendas with the passage of time. As such, the administration of the University of Kashmir has

it. This doesnt, however, mean that all activities of the students have been banished. Students can take part in all the positive activities without any coercion, provided they dont pursue an unlawful activity which would be detrimental to the cordial academic atmosphere of the institution. These precautions are taken only to safeguard the overall academic atmosphere of the institution. Nevertheless, it is hoped at the upper as well as the local levels of administration that as soon as the political conditions of the Valley in general and that of the area in particular smoothen, such bodies would not only allowed to be constituted but would be encouraged as well. This is because the students being the backbone of future of any community cannot be left idle and dormant in such an important realm of human activism. It must be emphasized here that such activism is very much necessary for this creative age-group of our youth. This activism gives a vent to the hidden potential and latent talent of the youth which otherwise remain hidden for ever. However, on the institutional level different options are being pondered over which would be put forth as alternatives to this student activism for the time being. This is because an institution cant afford to rob itself of the talent of its students, because if the talent is not tapped and harnessed it gets a vent through such activities which endanger the future of the students, the communities which they are a part of and the people formed by these students. As such, each and every institution has to be very much cautious in giving its students every kind of support in the enrichment of its capacities and in the realization of its talent. Any institution, as such, cannot turn a blind eye to the positive and genuine concerns of its student community. However, the aspirations of the students must not vitiate the basic academic fibre of the institution because the academics must be and is the basic concern of any institution. As such, the positive concerns of the student community and smooth academic atmosphere of the institution(s) must go hand-in-hand. In this way, the students will be able to receive value education and genuine skills in an institution so much necessary for the overall uplift of the society. The generation next would thus indeed be able to contribute in a positive way.

never flourished the culture of student activism, especially political

activism, in its own campus as well as the colleges which are affiliated with

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

C

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and democratization of an Institution is considered as hall mark of progress. The important character of our Institute is that it ensures participative management and runs the affairs in an accommodative environment.

Participative Management and Decentralization is reflected through the following: 1. The college delegates authority and provides operational autonomy in all the areas of academic performance decision making and implementation of planes and policies in curricular programmes. 2. The principal provides freedom to departments, librarian, college office and various committees. 3. The principal permits the HOD'S and staff members in performing Freely in the academic activities and administrative programmes such as departmental activities, allotment of workload, various academic programmes, conducting departmental tests, teaching and learning process and evaluation regularly. 4. The college provides autonomy to organize competitions, guest lectures, seminars, conferences, workshops and faculty development programmes by inviting external experts and resource persons. 5. Also gives autonomy in organizing and participating in various competitions through various committees. Through effective decentralization, the institution practices successful delegation and enhances the productivity of the college, through participative management each person in charge handles their allotted activity and ensures its complete and constructive delivery.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Human Resource Management is very crucial for growth and development of any Institution. Our vibrant, energetic and young human resources is well managed and capitalized by the head of the Institute and organized by the various Committees framed every year. Every employee is given chance to grow and contribute for the Institute by shuffling his role from one Committee to another. There is well designed frame work under which the services of the staff and the people associated with the Institute are utilized for utmost success and fruition. The ideas of Human Resource Management in other National and Global Institutions are synchronized with our own for best service deliverance.
Library, ICT and Physical Infrastructure / Instrumentation	The Institution has established strategy and policy framework for quality sustenance and improvement visa vis Library, ICT and Physical Infrastructure LIBRARY: The institute has well established library with a measuring dimension of 58×32 feet. The process of automation has been started and good number of books have been completed. The library besides maintaining a stock of good number of books has also a reading hall with a measuring dimension of 20×20 feet

approximately and seating capacity of more than 50 students at a time. The library provides membership to all the enrolled students and faculty members. The cleanliness of the library is being carried out on daily basis by one local fund employee. The library has also one washroom and one storeroom. Quality books related to content in paper back are purchased for the library. Irrelevant books are weeded out annually to maintain the quality and standard in library as a resource. The curriculum is discussed by all Curriculum Development members of faculty. Their recommendations and suggestions are forwarded to the university. Faculty members who work as members of Boards of studies suggest changes and improvements in Curriculum. Feedback and suggestions are collected from students, faculty, alumni and parents. Suggestions received from them are communicated to the respective Board of Studies in the University of Kashmir. Faculty Members does an appraisal of curriculum and the outcome of such deliberations are conveyed to the university. They function as pressure groups and influence the articulation and revision of syllabus. Feedback on curriculum from the faculty of the college as well as other universities are collected, analyzed and forwarded to the university. The college supports and facilitates and enjoines upon teachers to participate in talks, seminars, workshops and conferences on curriculum development, enrichment and implementation. whenever major changes are envisaged in syllabus / curriculum, the same is brought to the notice of Academic Committee and teachers are sensitized about the same . The College has an ICT enabled library where teachers can update their knowledge in their disciplines. In departmental meetings, the curriculum is discussed and teachers are guided in effective implementation. Heads of Departments in their respective disciplines observe the teaching work of junior / fresh faculty and offer them suggestions, encourage them to develop teaching aids and materials. Teaching and Learning The institution strives for quality teaching-Learning process and the best

practices in teaching and learning. It identifies areas where quality has to improve. ICT intervention in teaching and teacher development programmes, encourage faculty members to incorporate ICT in teaching and thereby step ahead towards quality teachinglearning process. teachers are provided with every support to facilitate ICT based teaching. The institute has established a SMART classroom through which teachers deliver a rich content and beautify the teaching-learning process. The college library has vast resources for reading, reference and competitive section are rich in reading material, well equipped laboratories, computer lab, electronic labs and Seminar Hall ,all geared towards a productive teaching and learning. The College has established an apparatus of feedback system . feedback related to teaching, teaching behavior, mythology, teacher performance etc., is obtained from students, thereby acting as a revitalizer for a good teaching.

Examination and Evaluation

Pre-final and final examinations are conducted by the college on the university examination pattern in order to ensure that teacher and students are aware of the examination process. Information regarding the evaluation process is communicated to teachers and students through the college website and Notice Board. Internal Assessment marks are awarded based on unit tests, assignments, and attendance and class performance records. Multiple tests and assignments are given to students to improve their performance in exams and to enable them to score maximum internal assessment marks. In the CBCS system, co curriculum (CC) and extracurricular (EC) activities have gained weight age. Hence students are motivated to participate in seminars and make presentations on current topics to make working models, charts and projects related to their courses.

Research and Development

The institution makes sustained efforts to develop and enhance research culture and research aptitude among faculty members and students and to bring research to bear upon both teaching and learning. Faculty member are offered research facilities and resources, thus paving the way to a

	conducive research culture in the campus. Students are initiated into research by working on a topic, researching it and exhibiting their findings in the form of a poster. Project work in Social sciences is encouraged to develop a sense of research among students. Science students are taken to Tours, Projects, and field activities are encouraged to inculcate a research behavior among the budding scholars.
Admission of Students	The institution has a transparent and well coordinated admission system. The fee structure is determined by the University of Kashmir. The Admission committee is always available during admission time to guide students to select the course suitable to them. The college being affiliated to Kashmir University, admissions to all courses are effected in accordance with the University rules, regulations and guidelines. Admission to B.Sc Programme and the courses therein is done under the University quota Allotment. Regressive admission Counselling is extended to the students who come for new admission. We have a well equipped IT Cell which caters to the needs and requirements of the students so far as the admission formalities are concerned. Admission notifications, Fee Structure and Subject Combinations are made available to the students.
Industry Interaction / Collaboration	The Government Degree College Kokernag operates and functions in a rural setting and as such it is far away from the town and industrial scope. The college was recently shifted to its own Campus in 2016. The B.Sc Programme was recently introduced in 2017. In near future we are planning to enter into a liaison with the department of Fisheries so that our students become well acquainted with the practical know how and pros and cons of Fish farming. As of now we do not have any MoU or Collaboration with any industry or secondary sector economic activity.

6.2.2 – Implementation of e-governance in areas of operations:

l	E-governace area	Details	
	Student Admission and Support	E-governance is employed in admission and promotional activities. The studen	
		support in the form of Scholarships is	

	purely according to the spirit of E-governance. Admission process is almost online.
Examination	Students apply for Examination online.
Planning and Development	In planning new courses and implementing them e-governance is employed all development initiatives in the institution bear the stamp of e-governance.
Finance and Accounts	Finance and Accounts are not yet fully e-governed.
Administration	Administration and supervision of the Institute is well coordinated. Biomatric attendance of employees is in vogue. Library is almost automated.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Mohd Maqbool Rather	Assessment and Accreditation and Accreditation of Higher Education	DIQA University of Kashmir	957
<u>View File</u>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nill	NA	01/04/2018	31/03/2019	Nill	Nill
	<u>View File</u>					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
General Orientation	1	25/02/2019	26/03/2019	28

Course				
General Orientation course	1	22/12/2018	22/01/2019	28
General Orientation Course	1	12/11/2018	13/12/2018	28
General Orientation Course	1	28/09/2018	01/11/2019	28
		View File		

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-te	aching
Permanent	Full Time	Full Time Permanent Full Time	
13	27	5	5

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	02

6.4 - Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college administration is not entitled to conduct any audit. However, for conducting financial audit of the college, special audit parties are deputed by the office of Accountant General (JK). They communicate their observations to the Institutional Head as well as to the administrative department of Higher Education (Civil Secretariat). Since the college is not autonomous instead is affiliated with Kashmir University and the administrative and financial affairs of the institute are governed by the laws of Jammu and Kashmir Government. The Jammu and Kashmir Government has appointed Accountant General (JK) to monitor and audit financial dealings of the institute. Further, quarterly financial statements are being submitted to the office of Accountant General (JK) on regular basis.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government Funds/ Grnats received in Rs. funding agencies /individuals		Purpose		
NIL 0		NIL		
<u>View File</u>				

6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte	rnal
	Yes/No Agency		Yes/No	Authority
Academic	Yes	Academic Audit Committee	Yes	Principal DDC Kokernag

Administrative	No	Audit	No	Principal
		Accounts		Accountant
		Department		General (AE),
				Jammu Kashmir
				Indian

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We have Open Day programmes in which an inter action with parent and teachers with regard to the Progress of students is taken. Parent teacher meetings are conducted every semester. Class teachers and mentors keep constant track of absentees and their attendance to identify possible dropouts and find out the reasons for irregularity. The possible reasons for a student to drop out of academic careers are: Poverty and lack of resources. The Institute provides platforms for students, parents and faculty to interact with one another as well as share views and experiences. However, in parent teacher meetings, parents are counselled against dropout of their wards from college. Parents offer their suggestions when parent - teachers meetings are called.

6.5.3 – Development programmes for support staff (at least three)

Internal Training (Peer to peer), Training within Sister Institutions (College to college), Faculty Aid Fund for Welfare of faculty.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Salary Hike of Local Fund employees has been considered and Salary was revised.

Internet connectivity in Computer lab., office,

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	1. Establi shment of Herbal Garden and Campus beaut ification	10/03/2018	10/03/2018	12/03/2018	14
2018	2. Establi shment of women Grievance Redressal Cell	10/03/2018	10/03/2018	12/03/2018	14
2018	3. Installation of LPG plant for chemistry laboratory	10/03/2018	10/03/2018	12/03/2018	14

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One Day Seminar on Save Girl Child	11/10/2018	11/10/2018	30	20
One Day Seminar on Combating Violence against Women	25/11/2018	25/11/2018	56	32
International Women's Day	08/03/2018	08/03/2018	49	41

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Eighty (80) percent of the power requirement of the College is met by renewable energy sources (hydroelectricity) and the remaining twenty (20) percent is met by non-renewable resource (Diseal Silent Generator).

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries	
Ramp/Rails	Yes	0	
Scribes for examination	Yes	3	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nill	Nill	Nill	Nill	Nill	Nill	Nill
	<u>View File</u>						

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook for Students, Teachers and other Employees	01/04/2019	The handbook provides rules of conduct for students, teaching and non-teaching staff of the college. The handbook is available at: http://gdckokernag.com/en/2019/01/04

/handbook/

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants		
Teachers Day	05/09/2018	05/09/2018	110		
Hussaini Mushaira	06/10/2018	06/10/2018	55		
Moral Degradation in Youth and Its remedies	10/07/2018	10/07/2018	59		
Ramdan Ul Mubarak: Nazool E Quran Ka Mahina	05/06/2018	05/06/2018	90		
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the College eco-friendly, a series of activities are undertaken by the College Administration. The important initiatives taken are: 1. Plastic Free Campus: There are strict restrictions on the use of plastic within and outside the College Campus. Every effort is made especially by the NSS Unit of the College to sensitize the students about the hazards of plastic use. They are encouraged to make the campus plastic-free by avoiding its use and making use of alternatives such as jute bags. 2. Green Landscaping with Plants and Trees: The scenic view of forest cover on the left, front, and backside testifies that the location of our College is best suited for developing a green landscape with trees and plants. Every year, the NSS Unit of the College in collaboration with the Social Forestry Division carries out a Plantation Drive to celebrate World Arbor Day in which the saplings of Conifers are planted at the specific locations in the campus. Besides, world-famous Chinar trees and Cupressus are planted on the roadsides of the college. The college has also reserved space for a Botanical/Herbal Garden. 3. Paperless communication: The college predominantly uses the electronic mode of communication such as emails and social networking sites to minimize the use of paper and printing. 4. Use of Public Transport: The majority of the students and staff use public transport for commutation. 5. Use of Renewable Sources of Energy: The institution primarily relies on renewable sources of energy (hydroelectricity). Nonrenewable sources are used in times of crisis only.

7.2 – Best Practices

7.2.1 - Describe at least two institutional best practices

1. Govt. Degree College, Kokernag conserves the medicinal plant species of high altitude. The conservation mode is Ex-situ. The department of Botany has established Herbal garden inside the main campus which contained almost 60 different medicinal plant species. The herbal garden is being updated every year especially by Endangered medicinal plant species. The garden serves the purpose for on-site demonstration of medicinal plant species. The students are being made aware of the significance of endangered plant species and the important secondary metabolites they contain. Botany Students prepare assignments on the medicinal plant species growing in our herbal garden. The content of assignments include- Botanical name of Medicinal Plant Species, Its geography, status (i.e. if its Critically endangered, Endangered, Rare etc,), mode of conservation, secondary metabolite information and the medicinal importance. 2. The Institute has framed Hand Holding Committee where the Faculty members help the poor and needy students from their personal pockets. The faculty purchase books for competitive examinations and manage their University and College admission Fee, and make available uniforms for these

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=66

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3. Vision: To take our institution to modern heights that will make it renowned as a Centre of learning and excellence, offering not only education but inculcating social, moral and ethical values in students so that they can serve the society in a better way and help in building the humanitarian values which will reform the mankind relationships which have degraded to such an extent that everywhere trust deficit is seen. The steps taken to full fill the vision of our institute are mentioned below 1. Mission: The mission of our college is to provide innovative educational environments, opportunities, and experiences that enable our generation to grow, bloom, and get strong. To bring dynamic change in the society by producing eminent, learned, ethical personalities who will keep contributing to the society. 2. Interdisciplinary knowledge and research: In addition to main stream subjects, the students of our college are encouraged to graspother disciplines. Incorporation of skill development courses help the students to draw knowledge from other fields which enable them to think beyond the boundaries. The noteworthiness of Interdisciplinary knowledge and research is integrating several disciplines along with their specific perspectives in the pursuit of a common task. 3. Centre of excellence Moral character building cell has been established in the institution which is headed by worthy principal. This cell on weekly basis gives moral lessons to the students about character, discipline, drug deaddiction, gender equality, and environmental pollution as mentioned below a) Pollution: Since our college lies near the vicinity of famous Kokernag garden which is a tourist hub, therefore, environment particularly water bodies become effected and polluted. We sensitize our students about the importance of water and how to control pollution. We inculcate in them the habit of saying no to the use of polythene and other non-biodegradable wastes. Another overriding resource of the area is lush green forests. Environmental experts of our institute put stress upon the importance of trees, how they pure air and control soil erosion. The students are made aware the worth of afforestation and snags of deforestation. b) Drug addiction: The menace which has paralyzed the whole human generation. The need of the hour is to prevent our young generation from this menace. The drug de-addiction cell has been setup in our college which counsels the students as well as outsiders to refrain from the use of such drugs. The stress management workshops are being organized in the institute how to cope up exam, family, social, economic and other stresses. The aim behind this is to inculcate healthy habits in our generation so that we can have a healthy future. c) Gender equality It is another moral duty which our institute fosters to develop in our youth. The institute organizes seminars, workshops on women empowerment. The institute treats both the genders on equal priority and offers them equal opportunities in in terms of curricular and extra-curricular activities.

Provide the weblink of the institution

http://gdckokernag.edu.in/Main/Default.aspx

8. Future Plans of Actions for Next Academic Year

To promote the concept of Sustainable development and conservation of water, IQAC will advice department of Environmental Sciences to install rain harvesting

system inside the campus. Further the department of Industrial Fish and Fisheries shall establish Fish pond for the on-site demonstration of Fresh water Fish and to enhance the research and extension capabilities of Science students likely to be employed in aqua culture sector. The department of Botany will update the herbal garden especially with endangered plant species. The remaining work of library automation will also be completed.