



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Govt. Degree College Kokernag
• Name of the Head of the institution		Professor Ravina Hassan
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		9419045907
• Mobile No:		9149462073
• Registered e-mail		gdckkokernag@gmail.com
• Alternate e-mail		nwani0404@gmail.com
• Address		IRKUMOO, KOKERNAG, ANANTNAG, KASHMIR
• City/Town		Anantnag
• State/UT		Jammu and Kashmir
• Pin Code		192202
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Kashmir				
• Name of the IQAC Coordinator	Professor Nazir Ahmad Wani				
• Phone No.	9419045907				
• Alternate phone No.	9149462073				
• Mobile	9149462073				
• IQAC e-mail address	gdckokernag@gmail.com				
• Alternate e-mail address	gdckokernag@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gdckokernag.edu.in/Main/Default.aspx				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	yes				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.01	2019	15/07/2019	14/07/2024
6.Date of Establishment of IQAC			04/03/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
GDC Kokernag	GEN	Centre/JK State Govt.	2020-21	766.68	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	08	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Online Teaching via Google classroom, 2. Up gradation of Science Labs, 3. Installation of BSNL Lease line, 4. Online examination of B.G. 1st and 4th semesters		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Updation of College Herbal Garden,	Successfully established the Herbal garden	
Installation of BSNL Lease line,	Installed the leased line in the college campus	
Upgradation of Gymnasium,	Successfully established	
Library and Science Labs	Upgrade the library in the form of automation and Science labs	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
NAAC Advisory Committee	05/01/2024	

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	28/02/2022

15. Multidisciplinary / interdisciplinary

In view of our vision and mission of providing quality education and developing a skilled workforce, our institution has undergone a rearrangement process to embrace multidisciplinary and interdisciplinary. We have recognized the importance of this approach and taken proactive measures on several fronts to ensure our institution is prepared. The following key factors contribute to our preparedness:

1. **Institutional Culture:** Colleges that foster a culture of collaboration, innovation, and interdisciplinary learning are better equipped to adopt multi-disciplinary or interdisciplinary courses. In our efforts to create such an environment. These collaborations aim to promote innovation, skill development, and open new channels for interdisciplinary learning.

2. **Resources:** Executing this approach requires additional resources, including faculty time, research funding, curriculum development, and infrastructure. We consistently seek and receive funds from higher education authorities to enhance our resources and better equip ourselves to offer these courses.

3. **Student Demand:** It is indispensable for institutions to gauge the demand for multi-disciplinary or interdisciplinary courses among students. Recognizing the changing job market demands and aiming to enhance students' employability, we have observed a strong interest among our student community in these courses. As per the guidelines of the National Education Policy 2020, we have introduced several multidisciplinary and interdisciplinary courses for the overall benefit of our students.

4. **Faculty Expertise:** The achievement of multi-disciplinary or interdisciplinary courses heavily relies on faculty members who possess expertise in multiple disciplines. To prepare our faculty, we actively encourage their participation in diverse faculty development programs and skill workshops. This investment in human resources enables them to offer these courses effectively. Additionally, we have implemented an integrated departmental/faculty approach to fully utilize the expertise available.

16.Academic bank of credits (ABC):

The Govt Degree College Kokernag is an affiliated institution of the University of Kashmir. The University of Kashmir grants certification for all the courses offered by the college. As a forward-thinking measure, the University of Kashmir has already completed the registration process with NAD-Digilocker and implemented an active Academic Bank of Credits (ABC) Program.

To make effective execution and understanding of the ABC program and the associated features of the National Education Policy (NEP), the college's IQAC committee, in collaboration with the admission committee, conducted sensitization training during the year 2022. This training aimed to familiarize both students and staff with the ABC system and its alignment with the NEP. Notably, all students from the year 2022 have successfully completed their registration on the ABC and Digilocker platforms. Consequently, they are eligible to enroll in courses offered by other universities, following the rules and regulations outlined by the UGC for Mobility and Multiple Entry-Exit Programs.

Recognizing the importance of digital advancements, the institution is actively upgrading its digital platforms through a digital initiative led by the Department of Higher Education. This upgrade is specifically intended to facilitate the delivery of credited online courses for students from other institutions, thereby expanding the educational opportunities available to them.

17.Skill development:

The Institution has successfully incorporated skill courses into its curriculum, as per the design provided by the affiliating university, following the Choice Based Credit System (CBCS). To support these skill courses, the college has made significant efforts in establishing the necessary infrastructure.

For IT Skills, the college has established a well-equipped Computer Lab to facilitate hands-on training and practical learning. Furthermore, the college provides training in diverse skill sets such as Early Child Care Education, Renewable Energy, and more. These skill training programs enable students to acquire practical knowledge and expertise in various domains, aligning them with industry demands and enhancing their employability.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To encourage the promotion and integration of the local language, art, and culture, Govt. Degree College Kokernag takes proactive measures. One of these measures is offering Kashmiri as a core subject and also as a course in the category of Mother

Tongue/ Modern Indian Language (MIL), by including Kashmiri language studies, the college aims to preserve and nurture the linguistic heritage of the region.

The college boasts an active cultural committee that consistently organizes programs focusing on India's rich cultural heritage. It also commemorates national events of significance, such as Mother Language Day and Bashaq Diwas. These celebrations serve as a means to honor and promote the diverse linguistic and cultural traditions of the nation.

Besides, the Department of History plays a pivotal role in encouraging a deep dive into the region's art and cultural artifacts from the past. By studying and analyzing these artistic works, students gain a better understanding of the region's rich historical background and cultural legacy.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The faculty's of the College actively make engagement with the Undergraduate Board of Studies in recent years has resulted in significant efforts by the Affiliating University to update and coordinate the curriculum of all undergraduate programs. This proactive approach aims to align the curriculum with the UGC's Learning Outcome-Based Curriculum Framework, which in turn aims to bridge the gap between job seekers' skills and the demands of the market. By equipping job seekers with the necessary tools for success, the framework aims to enhance their employability upon graduation from any undergraduate program.

The execution of the outcome-based framework has not only had a positive impact on students' employability but has also contributed to an improved teaching and learning experience for both students and teachers. The emphasis on learning outcomes has enabled a more focused approach to education, ensuring that students acquire the desired knowledge and skills during their academic journey.

To aware the students with the Outcome-Based Education (OBE) approach, the institution has designed and implemented various

educational programs. These initiatives provide students with a comprehensive understanding of OBE principles, methodologies, and their significance in the contemporary professional landscape.

20.Distance education/online education:

The Govt. Degree College Kokernag does not offer open and Distance Learning and online programmes. However, the College applied for study Center for IGNOU.

Extended Profile

1.Programme

1.1 19

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1159

Number of students during the year

File Description	Documents
Data Template	View File

2.2 NA

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 381

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic	
3.1	42
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	22
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	9
Total number of Classrooms and Seminar halls	
4.2	497.55
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	31
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Since the institution is affiliated with the University of Kashmir, and the university is predominately accountable for curriculum design, the institution's teachers diligently participate in Board of Studies meetings to contribute to the process. They have developed an effective curriculum delivery system. In addition to following the university's academic calendar, the institution formulates its own calendar to incorporate activities related to the syllabus. The curriculum planning considers the CBCS model, with a well-planned schedule and appropriate weightage for each paper,</p>	

following university guidelines.

Every department arranges a workload statement at the beginning of the academic session, which forms the basis for the general timetable. They also create their own teaching plan, assigning topics to be taught within specific terms. To enhance students' cognitive skills and provide practical insight, interactive activities like group discussions, quizzes, debates, presentations, and tests are included in regular class work.

Periodic tutorial and class test examinations are conducted to assess student understanding, while practical and theoretical exams evaluate their comprehension. Effective curriculum delivery involves fostering a positive work culture and holding periodic meetings involving the principal, faculty, and students for supervision and revision.

The institution annually upgrades its laboratories as per curriculum requirements and organizes subject tours and industrial visits to provide practical exposure. Skill-oriented courses are also offered to enhance students' abilities and improve their job prospects in national and international markets.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated college, the institution follows the evaluation measures set out by the University of Kashmir. Needless, to mention that in Science subjects, each department has developed a thorough internal assessment system, which includes practical exams and viva-voce. These evaluations are carried out by the individual teachers on specified dates and times.

Furthermore, in Arts and Social Science subjects, student evaluation is done through assignments, class tests, and presentations. This approach enables teachers to identify individual strengths and weaknesses. The institution has implemented a well organized schedule for assignment submissions, ensuring that students are aware of the deadlines in advance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

51

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

51

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum design and enhancement is tackled by the affiliating university. The college offers two programmes wherein, as a topic or sub topics all these issues are covered and; faculty finds it moral and professional duty to incorporate and highlight these issues as a part of their teaching learning process.

All the students of BA, B Sc have Environmental studies and a compulsory Ability Enhancement course in their syllabi. Moreover, the syllabi of English, Physics, Chemistry, and other subjects also deal with Environment related issues. The curriculum of other social science subjects like Islamic Studies, History, Political Science, English, Economics cover the issues of human rights and human values. Further the courses of languages like English Literature,

Urdu Literature, and Kashmiri Literature highlight the issues of gender gap.

Needless to mention, that apart from regular curriculum our institution gives due preference to co-curricular activities that include programmes on gender sensitization, gender equity; celebration of various important days like Earth Day, Environmental Week etc. Activities like World Aids Day, Road Safety Awareness, Cleanliness Drives inculcate Human and moral values. The college conducted programmes in collaboration with different departments of UT of JK that help in developing professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

44

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

219

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=66#

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

400

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

52

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has a broad mechanism to appraise the educational outcome of the students by constantly evaluating them on various aspects. A multifaceted approach is endorsed to assess the students taken into consideration the different levels of mental ability existing among them. At the beginning of every academic session, counselling sessions are held for them in order to weigh their aptitude and judge their prior levels of learning. Subsequently different types of learners are identified. Besides, regular class tests are conducted periodically to assess their learning levels and accordingly special remedial classes are conducted for the slow learners. The College Debating and Seminar Committee along with Career Counselling Cell from time to time conducts programmes of interest like quizzes, mental aptitude tests, drawing and painting competitions with a special focus to promote talent of the enrolled students. Further expert lectures are also organised by inviting different personalities from fields of Psychology, Medicine, Pedagogy and Art and Culture in order to learn about the innovative and new psychological approaches in teaching learning process.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1159	42

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College endeavors to promote active student engagement and progress the teaching and learning process. The faculty members of the institution are encouraged to employ different student-centered techniques, including the use of audio-visual aids like charts, maps, models, and Power Point presentations, to create a learning environment that is beneficial to students' needs. Besides, traditional lectures and practical sessions, students are vigorously occupied in fieldwork and subject-specific activities such as debates and seminars within their departments. The teachers use and incorporate technology in the classrooms to tackle the unique learning requirements of each student. The institution also organizes educational trips to develop students' concentration in their subjects and provide realistic experiences. Furthermore, students are motivated to take part in sports competitions, enabling them to show their talents in different games and develop a sense brotherhood, philanthropist, unity and leadership.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

To ensure maximum students participation, the College make shift from traditional teaching methods to ICT enabled teaching and learning processes. ICT gadgets are frequently utilized to disseminate knowledge among students. Multimedia elements such as animations, videos, and PowerPoint presentations are utilized into the teaching and learning process. In response to the COVID-19 pandemic teachers use laptops, mobile phones to teach the students. The college extends the use of ICT-enabled learning beyond academics, incorporating it into administrative tasks such as admissions, accounts, examinations, and results. Students gain valuable learning experiences by working with various ICT based software applications such as MS Office, Android, Linux, and Google Classroom. Regular workshops are conducted to empower faculty members with efficient utilization of ICT tools classrooms in general and COVID in particular. The teachers used online video calling platforms Zoom, Google meet and played a vital role during the pandemic, enabling smooth and uninterrupted online classes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gdckokernag.edu.in/Main/Default.aspx#?active=lnk1

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year**42**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****24**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****72 YEARS**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has evolved its own internal assessment mechanism which is observed by examination committee and respective HOD and is explicit and transparent. The directions for internal assessments are organized in line with the University guidelines and are made accessible to the all faculty. The faculty members, however, have a certain amount of elasticity in deciding on the kind of assignment so that creativity is not compromised. The evaluation schedule for the information of the students is issued well in time and is presented on the notice board and college website. The assessment calendar contains complete information about the different steps and methods of evaluation process. The continuous assessment report of all the courses is made accessible to the students by the respective teachers in the class. Internal examiners are selected for each subject by the concerned department to assess internal examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gdckokernag.edu.in/Main/Default.aspx#?active=lnk3

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has created examination committee headed by the coordinator which examine the grievances of students and follows the course of action laid down by College vis-à-vis Kashmir University rules and regulations. The Examination cell takes full care of students who have face problems in examinations and internal assessments. The examination cell carries interactive sessions with students and makes them conscious of the probabilities that they can investigate and give good and congenial atmosphere to address the grievances of the students regarding the examination. If any of the students has any grievance regarding the internal examination, all these issues are resolved by the coordinator examinations of the college in consonance with head of the institution and the regulations of the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gdckokernag.edu.in/Main/Default.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The device followed by the College to communicate the learning outcomes to the teachers and students engage the accessibility of hard copy of syllabi and Learning Outcomes in the departments for ready reference to the teachers and students. Learning Outcomes of the Programs and Courses are also uploaded on the website of the institution for reference. The website is continuously updated by integrating more information in this matter. For further queries, the students are informed to consult their concerned subject teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College conducts a range of internal examinations such as practical exams, viva-voce, class tests, etc. through which results and achievements of different programmes and courses are assessed. Our institution keeps track on the achievements of the pass out students in the different competitive examinations conducted by different agencies and organizations to see as to what level the desired outcomes have been attained. The college also assessed the outcomes of various programmes and courses through participation in different departmental programmes prepared by departments of the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gdckokernag.edu.in/Main/Default.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gdckokernag.edu.in/Main/Feedback.aspx?active=lnk6#?active=lnk4>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****04**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****01**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to the Covid-19 Pandemic, all Educational institutions have been closed by Govt. of India. Therefore, The College was not allowed to organize Extension or outreach activities. However, NSS Volunteers along with NSS Programme Officer, Mr. Javid Majeed Wani and the Faculty members of the College distributed sanitary Kits among the Locals on 11th April 2020 and 1st May, 2020. The NSS Programme officer while distributing the Sanitary kits also made aware the people about the Covid-19 Pandemic, symptoms of the disease, mode of infection and different precautionary measures that should be taken in order to prevent the spread of infection. The Locals were also advised to stay indoors, keep social distancing, use sanitizers and wear face masks and visit the nearby Health centres immediately at the time of the development of symptoms of this life threatening disease.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Govt. Degree CollegeKokernag has eight classrooms each having a capacity to accommodate more than 100 students. All the class rooms have electricity facility and good seating arrangements. Out of the 8 class rooms, 06 are installed with digital boards. The College main building is installed with solar panels which provide 24x 7 electricity connectivity to the class rooms installed with digital boards. In addition, there are also 05 well equipped laboratories (Physics, Chemistry, Botany, Fisheries cum Zoology and Computer

application laboratories) where all the practical works of U.G. courses are being conducted successfully. All the laboratories are spacious, contain both water and electricity facilities and all the instruments, plastic and glass wares and other consumables required to conduct the practical works. The College contains a computer laboratory in which 37 computers have been installed. The laboratory fully meets the needs of all the students having computer application either as core subject or opted as a skill enhancement course.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Govt. Degree College Kokernag often organizes diverse cultural activities with an aim to keep alive traditions of our beloved country. However, at present, all the curricular and co-curricular activities are being organized in the College main building, therefore, the College organizes all the cultural events in the Seminar room. In addition the Seminar hall is also the centre of participation for many indoor game competitions including chess, carom and table tennis. The College has a large play ground. Almost 1/3 of the College premises is occupied by cricket Play ground. The boundaries of the ground contain Pinus and Cedrus plants which escalates the beauty of the ground. The cricket play ground is very well maintained and contains a turf in the center. In addition there are separate courts for Volley ball and basket ball. The College has gymnasium in the 2nd floor of the main building. The centre is equipped with Treadmill, dumbbells, multipurpose benches and other appliances. Although there is no Yoga Centre in this institute; however, the PTI Mr. Amir Majeed Bhat often conducts the Yoga sessions in the college Parks.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

07

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

467.70

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

This institution has spacious Library and contains more than 5000 texts/references. The College has hired software SOUL 3.0 for the automation of the books of different subjects/courses. Almost automation of all the books is complete. All the references/texts are accessioned with barcode stickers for automatic scan during the processes of issue and return to the library for the stakeholders;

and therefore, the safe record of the books is maintained efficiently. This process has resulted in easy access to the books either on the basis of their titles or the authors. Further, the stock verification and fine collection of over dated books is being easily carried out via this software. The software is also used as a tool to provide No Due Certificates to pass out students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.65 lakhs

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Initially the Wi-Fi connection was provided by third party service provider which used to update the connection on timely basis. The College website was updated by FM soft (third party) occasionally. However in 2020, the College installed BSNL Lease Line with speed 10MBPS. The College took the services of M/S secure, simple safe, Srinagar for the installation of said service. At present the internet facilities are available in Computer lab, Library, main office, Scholarship, NSS and Career Counselling cells.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.29

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have a well defined policy system to maintain/utilize the physical and academic facilities. For effective teaching, our classrooms are installed with smart boards and contain 24x 4 electricity facility, Thorough cleaning of class rooms and maintenance of class room assets are being done on regular basis.

This institute has 5 laboratories. The records in the form of instruments, glass wares, plastic wares and chemicals etc are maintained in the stock registers by respective laboratory bearers. In addition, instructions to students regarding the safe and secure usage of laboratory instruments/chemicals are displayed in every lab.

For the smooth functioning of the library, it is compartmentalized into different sections viz. circulation, reference, ICT/Digital, and issue return sections. The Stock verification committee

yearly conducts verification of all the books including other accessories maintained in the library. The concerned Head Departments often visits the library and recommends the texts, references of latest editions for the library. The in charge library also maintains attendance registers of the students and teachers who visits the library for reading purposes. The records of all the purchases is maintained by College Library Committee as well as the establishment section.

The Physical Director efficiently maintains all the records of Sports related items. The Director always encourage the students to participate in all indoor and outdoor game competitions.

Proper maintenance of desktops/laptops, and their stock registers is being done by In charge computer lab. For updating the particular software, College hires the services of certified Computer Engineers available in the locality.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

142

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

37

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

153

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

153

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

54

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College doesn't support any student unionism due to some critical conditions in the valley and that also the affiliating University of Kashmir has already prohibited any student politics and unionism. Although, students' involvement in course review Committees and other College Administrative Committees is ensured on the regular basis. The committees are headed by the Principal with subject HODs along with the students of the institution. To encourage student leadership qualities and active participation in co curricular activities, meanwhile, the students are free to organize any literary Social or Cultural event and college provides them every kind of support for the development of personality.

File Description	Documents
Paste link for additional information	http://gdckokernag.edu.in/Main/Feedback.aspx?active=lnk5
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since the college alumni association is in the process of registration. Needless to mention that given the circumstances prevailing in this part of country there are many official procedures involved in attaining no objection certificates in respect of the members proposed for the executive council. Meanwhile, Alumni meets are organized annually in the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The key policy of the institution is in harmony with its vision and

mission that is to instruct knowledge, inculcate democratic values, rational approach, leadership traits and how and in what ability to react to the opportunities and challenges of the modern world. In order to attain academic excellence and for smooth implementation of various dealings, practices, participative governance, being reflective of its vision and mission statements. The college constitutes various committees comprising faculty members, administrative staff and students which promote participative governance. Each committee which is usually headed by a senior faculty member who assists head of the institute in execution of various academic and administrative activities. The committees function as advisory bodies to the college Principal who in turn discharges his duties through the recommendations of the committees. Hence institute promotes in a democratic manner decentralization of the power for the governance which in turn promotes inclusiveness, efficiency and general welfare. The constituted committees enjoy no discretionary powers and the institute follows in letter and spirit the rules and regulations of the higher education department, guidelines from UGC and statutes of affiliating university. The perspective plans towards the achievement of academic excellence for the institution are laid well in advance and the institution strives for the fulfillment of said plans. The desired objectives as reflected in the perspective plans of the institute are tried to be achieved via medium of the participative governance. The inclusion of students in various committees envisages the vision and mission of the college.

File Description	Documents
Paste link for additional information	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=VM
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College fosters the inclusive, participatory and team cum committee based work culture. Through the formation of various committees, cells and units, college encourages a culture of participative management. The active role of all staff members in both academic and non-academic activities is in operation. In the beginning of every academic year, the Principal in consultation with IQAC and Staff Secretary constitutes various committees for all important activities. These committees are constituted for the

smooth functioning of the Institution. The conveners of the different committees have autonomy to frame policies according to their requirements, keeping in mind the norms of Jammu and Kashmir Higher Education Department and Jammu and Kashmir Government. The various committees constituted at the beginning of every academic session, as reflective for decentralisation and participative management by the institute. The College frames committees annually like admission, IQAC, NSS, Purchase, Cultural, advisor, sports, landscape development, College Development Committee etc. Each committee works independently, headed by convener, in its own domain. Any demand submitted by stakeholder is marked by the principal and forwards it to concern committee for report. The convener convenes a meeting for its members and formulates recommendations and forwards to the principal for approval and principal orders for action. The student members also take part in the meetings. The daily routine activities flow in a spontaneous manner reflecting the smooth and participative leadership of the college.

File Description	Documents
Paste link for additional information	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=Governance
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has a approaching plan for overall development which includes planning of teaching-learning process, human resource management and infrastructure development. The college administration has taken upon itself the task of enhancing/facilitation the teaching staff so that they may become more competent in teaching and research and adopt themselves to the fast changing trends at the global academic and intellectual fronts. Keeping in view the future needs of the institution in view of its growing roll, the college made efforts for its infrastructure development and creation of additional space in the form of additional classrooms, separate library and other administrative arrangements

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Govt. Degree College Kokernag is affiliated to the University of Kashmir and is governed by the rules and regulations of the Department of Higher Education, Jammu and Kashmir Government. The institution is headed by Principal. All the activities of the college are approved out under the supervision of the Principal. All the decisions related to library, time table, purchases, infrastructure, admission etc. are taken by the Principal through various committees. To carry out all the functions of the Institution, Heads of the various Departments, Coordinator of Examination, Librarian, Section Officer and Staff Secretary work in collaboration with the Principal. The Institution has a well-defined organizational structure in the non-teaching staff also.

File Description	Documents
Paste link for additional information	https://www.jkhighereducation.nic.in/govtactsrules.html
Link to Organogram of the Institution webpage	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=Organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is State Government institution, all the services available to other Government Employees of J&K including the Medical claim facility, retirement, gratuity and leave encashment, GP Fund facility and pension benefits to the employees' recruited up to 2010 and NPS facility to appointees post 2010, Leave to teaching and Non-teaching employees, house building loan, consumption loan facility, Maternity and Childcare leave to the female employees are applicable to employees of the institute also. Credit card facility is also given to the teaching and non-teaching employees of the institution on the production of Last Pay Certificate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College as per the guidelines of Department of Higher Education, Govt. of J&K has a system in accordance with the format of UGC guidelines for performance appraisal of every staff member. Every staff member (both teaching and Nonteaching) is evaluated by the Principal and the evaluation is recorded in the form Annual Performance Report on yearly basis which is subsequently send to the higher authorities for the purpose of promotions/incentives etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Internal Audit is conducted by the Audit Committee of the college constituted by the Principal for the academic session. The committee carries out a continuous examination of accounting, financial and other activities of the college in accordance with the college financial regulations. The Internal Audit Committee makes a thorough check and verification of all bills and vouchers of the transactions that are carried out during every financial year. It also conducts special investigations with regard to efficiency and economy and examines the systems throughout the college which control all forms of contract and capital expenditure,

administration and operational expenditure.

The external audit is conducted by the Department of Finance, Govt of Jammu and Kashmir. Two audits were conducted by the different agencies of the government and several recommendations were given to the institution.

File Description	Documents
Paste link for additional information	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=Governance
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a well set method to professionally mobilize and monitor the resources. The Principal in meeting with various committees of the College like the College Development Committee, College Advisory Committee, College Purchase Committee, College beautification/Landscape Committee, College Financial Aid Committee/Scholarship Committee, College UGC committee and also Accounts Department prepare an annual budget keeping in view the requirements and needs of the college and works of top priority as recommended by various committees. The budget estimates after being approved and sanctioned by the Administrative Department are carefully monitored by these committees for the betterment of the college in general and students in particular. Hereafter, the

college follows a systematic mechanism of obtaining approval at various levels for optimal utilization of funds. Also, the Audit committee yearly reviews the utilization of funds and checks the accounts properly

File Description	Documents
Paste link for additional information	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=Governance
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC since its commencement has efficiently been involved in the holistic development of Institution as a whole by assuring various worth initiatives. The contributions of IQAC have been documented in previous AQARs (2018, 2019) of the institute. Some of the recent contributions of the IQAC are as Organization of training programmes to teaching and non-teaching staff on the working of various portals like, Smarth, LMS, and Sparrow etc. Besides, IQAC has actively involved for the distribution of Masks, santary pads during in COVID 19 panademic.

File Description	Documents
Paste link for additional information	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=IQAC
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conducts a meeting periodical for various academic, extracurricular activities and development affairs of the institution. Nevertheless at the end of the academic session, an annual meeting is carried to analyze strength, weakness, opportunities and challenges of the institution as well as to check the learning process, structures & methodologies of operations and learning outcome so as to figure the achievements of IQAC in

particular and the institute in general. This facilitates the institute to formulate in well advance the policies and strategies to attain the goals in tune with its mission and vision. After every annual meeting, the suggestions put forth by IQAC are deliberated by College Advisory committee for necessary modifications and devising of the strategy. The feedback from various stakeholders also helps IQAC to review its functioning.

File Description	Documents
Paste link for additional information	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=IQAC
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=IQAC
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GDC KOKERNAG is co-education institute and during the year

2020-2021, 689 were enrolled in different semesters out of which 370 were female students i.e., almost 54% are female students. The college has taken well elaborated and utmost steps regarding their safety and security during their stay in the campus. The whole campus is under CC TV surveillance to monitor the activities of students in the campus. Besides, college has discipline committee which ensure foolproof vigilant system to monitor the all activities of students. College has anti-ragging committee, students grievance committee, students suggestion box, students complaint box so as to keep a hawk's eye on all activities of students in the campus. So, that no female student is harassed during their study in the campus unlike male students the female students and female staff are provided with all facilities of sports like carom, table tennis, badminton and a spacious retiring common room. Besides the common room the female students and female staff are provided with separate washroom facility. The institute has anti sexual harassment committee who take the due care about the safety and security of female students and female staff members, there is also a counselling cell who counsels and encourages female students how to face and handle emergency situations and how to deal with eye teasers. Counselling cell conducts sessions to female students about their health and other welfare schemes of the government.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gdckokernag.edu.in/Main/ViewPage.aspx?Page=66

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. **SOLID waste management:** A good number of coloured dustbins are installed throughout the college campus for collection of any solid waste and same is picked up by Kokernag Municipal committee and disposed off there at the dumping site. The bio degradable solid waste is collected from parks, playground after use of lawn movers and brush cutters and dumped in pits for decomposition and later on used as bio fertilizer. Besides our institution has dense cover of plants all along the boundary wall and the leaves of scene are collected in autumn and also dumped in pits and that too later are used as manure for plants. Our college campus is plastic free campus with greenness all around.
2. **Liquid Waste Liquid :**Waste from all washrooms is collected through drainage system with zero per cent leakage
3. **E-Waste:** There is a little E-waste in the college which is collected and stored in college general store and later on subjected to auction with proper permission from the department for recycling of same.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities****E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**C. Any 2 of the above**

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage
 including tactile path, lights, display boards
 and signposts Assistive technology and
 facilities for persons with disabilities
 (Divyangjan) accessible website, screen-
 reading software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of
 reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GDC Kokernag have students from diverse categories like OM, RBA, ST and OBCS, THE Institution provides inclusive environment to everyone in the campus with aim and objective to foster among them the tolerance and harmony towards cultural, regional, linguistics, communal socio-economic climate as our institution is co education institute with students of diverse racial and cultural backgrounds and both male and female students are encouraged to participate in cultural programmes, seminars and debates cleanliness drives organised inside and outside the campus and in adjacent villages to aware local residents about various diseases that occur in unhygienic ways. students male and female are encouraged to participate in various sports activities without any gender bias. In our college there is dense cover of mulberry trees along the boundary wall the mulberry leaves are used by locals for rearing cocoons enhancing their economy. in the institution we have different grievance redressal cells like students grievance cell, women's grievance cell which deal with the grievances without considering anyone special college has prescribed uniforms both for summer as well as winter so as to maintain the harmony in the college without any bias

of caste, colour and creed. keeping in consideration that all are equal and have to follow the rules laid down in hand book of code of conduct of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the beginning of every year GDC Kokernag prepare a calendar which gives special emphasis for organising programmes which promote love, brotherhood, duties and responsibilities of students , we celebrate constitution day so as to aware students and employees to know their fundamental duties and rights, respect towards national flag and national anthem and also to know the directive principles laid down in the constitution, we celebrate teachers day to honour our first president of India Dr. S Radhakrishnan in order to imbibe in them the values of true patriotism , we celebrate Ghandhi Jayanti to develop among the students, employees of the college the values of non- violence, love for humanity and respect to all religion and universal brotherhood. Legal awareness, seminars are organized time to time to sensitize our students to recognize their roles and responsibilities at individual level. But unfortunately due to strict lockdown imposed by Govt of India due to covid-19 pandemic these event could not be carried out.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional

B. Any 3 of the above

ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution celebrates/organise national and international commemorative days events and festivals with zeal and zest in which all students , staff members both teaching and non-teaching participate enthusiastically. We celebrate 1. Republic day of India 2. Independence day of India 3. World science day 4. World women's day 5. World AIDS day 6. International yoga day 7. National sports day We organise cleanliness drives inside and outside the campus, but due to strict lockdown imposed by Govt of India due to covid-19 pandemic everyone was scared, mentally traumatised these event could not be carried publically .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. ICT Soltions: the year 2020 was badly hit by COVID-19 pandemic it became dead possible during this COVID-19 pandemic both private and

public sector suffered heavily among these health and education sector were hit badly. It became very difficult for the college to continue regular classwork , examination and other academic activities under these circumstances the college faculty with optimum digital facility made use of online platforms mostly free ones are those ones requiring minimum subscriptions like GOOGLE Classroom, GOOGLE Meet, WISEApp, etc. solved the problem of students to greater extent and saved their career and also helped them to maintain contact with students during fear psychotic COVID -19 pandemic and this became a new routine integral part of learning and is also followed by students in far flung areas. GOOGLE Forms are now routinely used for the collection of information , registration of events and also for collecting feedback of students. 2. COLLEGE AMBULANCE: Ambulance service can be termed as pre-hospital medical care or reaction to emergency response . In south kashmir, GDC Kokernag is the only institute that provides ambulance service to its students and staff. As GDC Kokernag has been established in socially and educationally backward area and during the year 2020 out of 689 students 370 were females i.e. 54% who often fell sick during studying hours and need urgent medical care and its because of availability of ambulance service in college precious lives can be saved.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

GDC kokernag stays committed to the maintenances of ecological balance and bio-diversity. College campus is entirely distinctive than other colleges it is a lush green campus with very rich in both flora and fauna. All along the boundary wall of college is dense cover of mulberry trees , weeping willows and other plants and whole surrounding is healthy and fresh the parks i.e. rose park, fountain park, sir syed ahmad park, chinar park and the path ways are planted with cyprus, pine and fir trees, flowers and other plants with beautifully, aesthetically landscaped, the blossoming green environment makes campus free from pollution. GDC Kokernag is located at a distance of 2KM from world famous health resort i.e. Kokernag known for its spring water, blessed by its proximity to nature and beauty. The college campus is away from dust, noise

pollution, sound pollution and population of city and makes the atmosphere of college more pleasant quite where learning comes naturally. Backside of campus along the boundary wall flows a beautiful canal with crystal clear water which serves as a life of fresh drinking water to many adjacent villages of college. As the campus is located in a spacious open natural surrounding conducive to physical and mental growth of students. The picturesque of college campus offers panoramic view of the surrounding hills and forests

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Upgradation of ICT enabled infrastructure 2. To increase the no of class rooms 3. To construct admission cum IT block 4. Construction of canteen. 5. To add more subjects to the existing basket of courses like computer applications ,Food processing and technology 6. To set up indoor stadium in the campus 7. To introduce honours programmes .